

PROFORMA FOR RECOMMENDATION FOR STATE AWARDPART-APARTICULARS OF THE TEACHER

PHOTOGRAPH

Name in Full (In Block Letter)

1. Sex :
2. Designation & School address in full :
3. Whether the school is Middle/High/
Higher Secondary/Jr. College :
4. District :
5. Date of Birth :
6. Age on 01.03.2017 :
7. Date of Joining :
8. Length of Service :
9. Date of Superannuation :
10. Remarks :

ACADEMIC PARTICULARS:

Examination Passed	University/Board/ Department	Year	Division	Designation
1	2	3	4	5
(A) Matriculation/H.S.L.C. (B) H.S./P.U./H.S.S.L.C. (C) Intermediate. (D) Degree/Post Graduate (E) Teachers Training Degree Certificate/Diploma Certificate (F) Any other qualification.				

SERVICE RECORDS:

Name of the Institution	Level	Primary/Secondary Jr. College.etc.	Management Govt./ Aided	Total enrolment	Duration of Service	Subject taught	Classes taught
1	2	3	4	5	6	7	8

Result of Annual/ Board/Council:

- i) In case of Head of the Institution three years performance (including pass percentage of regular candidates) should be reflected.
- ii) In case of a Asstt. Teacher the Performance for the last 3(three) years of the subject taught in the final examination should be mentioned (including pass percentage with Highest mark in the Subject.
- iii) Any innovative work done by the teacher should clearly be mentioned with detail information.

OTHER RESPONSIBILITIES DISCHARGED :-**PART-B**

11. What teaching method has the teacher under taken in teaching of a subject ? :
Has he advised any method of teaching which might have an impact on the students. Please give sample of teaching method which was used as a teaching tool:
12. What efforts have been made by the teacher:-
To make the teaching –learning process more interesting. Report may please enclosed.
13. Does the teacher give any special attention and assistance to the gifted/weaker students? If so, please give details supported by available evidence.
14. Has the teacher organized any co-curricular or Extra curricular activities in the School? If so, please give evidence.
15. Has the teacher contributed any articles in publication of text book etc. If so, please give particulars and furnish a copy of his best articles/publication related to curriculum
16. Has the teacher made any significant contribution to the general progress and development of the School? If so, give particulars
17. Has the teacher received any Award or prize from recognized school community? If so, give particulars.
18. In case of primary schools has the teacher been able to ensure optimum enrolment in his class and reduce drop out by retaining those children who have joined in the School. If so, please indicate the steps taken by him in the previous year.
19. Please mention whether the teacher (incase of the Head of the Intuition) has been able to perform his duties as an Administrator and is capable of maintaining proper discipline and Academic scenario in the school. If so, Please submit supporting documents.
20. The following performance Indicator should also be furnished:-

PERFORMANCE INDICATOR:-

- i) Service Records :
- ii) Publication related to Academic course :
- iii) Social commitment & Contribution :
- iv) Teaching Efficiency :
- v) Involvement in non- scholastic area :
- vi) His/her role in maintaining school community relationship :
- vii) His/her role in preservation of Ethic culture & languages. :
- viii) His /her vision & mission in respect of educational scenario of the state.

(3)

PART-C

REMARKS:

INSPECTOR OF SCHOOLS/DY.INSPECTOR OF SCHOOLS.

PART-D

REMARKS/RECOMMENDATION BY THE DISTRICT COMMITTEE

CHAIRMAN OF THE DISTRICT COMMITTEE

RECOMMENDATION BY THE STATE COMMITTEE

CHAIRMAN OF THE STATE COMMITTEE