

GOVERNMENT OF ASSAM
SECONDARY EDUCATION DEPARTMENT
DISPUR, GUWAHATI-6.

No. ASE. 82/2014/Pt/116

Dated Dispur, the 26th December , 2018

OFFICE MEMORANDUM

Subject: Revised Guidelines for selection of Principal of Provincialised Higher Secondary School Awarding Marks.

In supersession of the earlier Office Memorandum (OM) vide No. ASE.82/014/Pt/100 dated. 01.08.2017 and in partial modification of the said OM, with a view to ensure proper selection of Principal in Higher Secondary Schools purely on the basis of qualities such as leadership skills, Administrative ability, integrity and commanding personality, academic career etc. as stipulated under rule 13 of the Assam Secondary Education (Prvincialised) Service Rules, 2003, the School Selection Committee as constituted under rule 8(4) shall award total 30 marks to the candidate for the post of Principal of Higher Secondary School as follows:

1. Leadership Skills= 4 marks	Result of HSLC/AHM Examination in case of Graduate teacher and HS Final Examination in case of Post Graduate teacher in the School where he is a teacher. [Result of preceding year of selection] *[Results of Compartmental Exam should be excluded]	(i) Up to 59% pass-1 marks (ii) 60-79% pass-2 marks (iii) 80-89% pass-3 marks (iv) 90% and Above-4 marks
2. Administrative ability= 3 marks	(a) Award 2 marks [State Award-1 marks, National Award or both State and National Award-2 marks]; (b) Awards, Honours begotten by the Schools, its students, Teachers in Academic, Sports, Social Cultural events organized in State or National level by any organization Govt. or Private. His participation in academic events/seminars. Articles contributed by him in Magazines and Journals/ Newspapers/ Periodicals on academic matters- 1 marks	
3. Integrity and personality= 2 marks	ACR for last year- 2 (preceding the year of selection)	(i) Good-1 (ii) Very good and above-2
4. Academic Career= 15 marks. *	(a) HSLC Exam	3 rd division-1 mark; 2 nd division- 2 marks; 1 st division- 3 marks.
	(b) HS Final Year Exam	3 rd division-1 mark; 2 nd division-2 marks; 1 st division-3 marks.
	(c) BA/B.Sc/B.Com Exam	Up to 50%-1 marks; 51-70%-2 marks, and above-3 marks.
	(d) MA/M.Sc/M.Com Exam	Up to 59%-1 marks, 60-79%-2 marks; 80% and above-3 marks.
	(e) B.Ed Exam	Up to 50%-1 mark; 51-70%-2 marks; 70% and above- 3 marks;